

### **Annual Staff Reviews**

Per our personnel policies, annual reviews are now underway for our staff. Please use the second page below to pass along praise, thanks, or wishes. Comments will be read by supervisor(s) and summarized for the employee. Please don't hesitate also to submit your comments directly to the person him or herself.

Note that the Youth and Religious Education programs will be conducting programmatic review surveys before the church year ends.

Please note also that church staff must always balance the varied hopes and opinions of a diverse community, along with their own vision for their part of church life. It's a complex work environment, so praise and appreciation are always welcome! Wishes for change are also welcome, and will be considered in the context of aforementioned diverse community.

All comments will be taken into consideration in formulating goals for the coming year.

#### **Staff Members:**

the Rev. Jeremy Melvin, Assistant Minister for Children and Families  
John Kramer, Music Director  
Jeanne Thomases, Director of Children's Music  
Jessica Rubenstein, Director of Youth Ministries  
Sean O'Brien, Assistant Youth Director  
Kendra Totman, F8th in Action  
Mary Ann Young, Church Administrator  
Iana Strominger, Administrative Assistant  
David Oland, Church Sexton

#### **Supervisors:**

For Jeremy, John, Jessica and Mary Ann –  
Stephanie Nichols and David Boyer, [coministers@gmail.com](mailto:coministers@gmail.com)

For Sean – Jessica Rubenstein, [jessica.rubenstein@comcast.net](mailto:jessica.rubenstein@comcast.net)

For Kendra – Jeremy Melvin, [winchesteruure@gmail.com](mailto:winchesteruure@gmail.com)

For Iana and David O –  
Mary Ann Young, [maryann.young@winchesteruu.org](mailto:maryann.young@winchesteruu.org)

For Jeanne – John Kramer, [john.kramer@winchesteruu.org](mailto:john.kramer@winchesteruu.org)

**Please return this page to the box marked Staff Reviews in the church office, by  
May 9.**

Staff Member: \_\_\_\_\_

What do you appreciate about this staff member (specific comments encouraged)?

What are your hopes and wishes for the coming year and beyond?

What is your involvement in the community?

Church member?    \_\_\_ yes                    \_\_\_ no

\_\_\_ Attend church 3-4 times/month    \_\_\_ Attend 1-2 times/mo.

\_\_\_ Attend occasionally                    \_\_\_ Other (describe)

What is your relationship to this staff member's work?

\_\_\_ Parent    \_\_\_ Teacher

\_\_\_ Choir member    \_\_\_ Active volunteer

\_\_\_ Occasional volunteer    \_\_\_ Observer

\_\_\_ Youth    \_\_\_ Child

\_\_\_ Other (describe)

Your name: \_\_\_\_\_

Other comments: