

## **Minutes: Standing Committee 9.13.17**

Attending: Sioux Brokaw- Chair, Betsy Bowles - Vice Chair, Steve Forcucci, Ryan Levering, Cynthia Randall, Kathy Richardson, Treasurer- Steve Butterfield, Clerk - Susan McPhee. Administrator-Alison Streit Baron, Rev. Heather Janules

Absent: Rebecca Keller

1. Consent agenda passed unanimously.

In the approval of the August 9 minutes, Steve B requested that we change "Co-Treasurers" to "Treasurer" in the list of Annual Committee Liaisons (at the very end of the document).

2. Treasurer's Report

- a. Steve B: Review end of fiscal year 16-17 budget (5,000), actual +19,000
- b. Pledges down -\$23,000 vs budget.
- c. Fundraiser and snow are both escrow or stabilization accounts. Objective is to smooth out the bumps of lean years vs flush years. Thanks to Steve Milt for initiating this system.
- d. Ryan asked what fraction of pledges are paid / not paid at the end of the budget year? Steve B. to research.
- e. Sioux asked for an explanation of the Meyer fund. Kathy explained that WUS is supposed to receive 5% of the fund annually. Error last year \$9,000 over payment, so we will receive less this year to help repay the principal.
- f. Looks like there are funds for a half time intern. Heather will get back to us in future regarding a potential half time internship over the next two years.

***Next Steps: Steve B to research pledge payment / non-payment history.***

3. Kathy explained that last October 19, SC voted that the Executive Committee can approve up to \$500, from non-operating restricted funds, without SC approval. SC to be notified of the expenditure at the next meeting. Kathy noted that this procedure should not get lost.

***Next Steps: Alison/Susan to put this into the list of policies.***

4. By law revision status. Ready for next called Assembly of the Society, whenever we have an additional reason to assemble. We do not wish to call a special meeting for this one By-Law housekeeping item.

5. Standing Committee Membership, discussion re two vacancies.

- a. Sheila Puffer to take Maury Wood's slot on SC, and work as the Music Committee Liaison. Steve B moves and Steve F seconds the nomination of Sheila Puffer to SC. Unanimous approval voted.
- b. Suggestions for additional member of SC were discussed, including the possibility of a youth member.
- c. Sioux will continue to follow up filling SC vacancies. Thank you, Sioux.

6. Heather: Recap Counter Protest 8.19.17 Heather noted that the voice of hate was counter balanced by the voice of love a zillion fold. It was an extraordinarily positive

and laid back feeling in the crowd. As there was not enough time to consult SC prior to organizing, the question arises “Who speaks for the Church?” As there is not sufficient time tonight, this is an appropriate future conversation.

**Next Steps: “Who speaks for the church?” is a topic for a future meeting.**

7. One on One campaign: Heather has met with reps from Social Action, Membership and Pledge committees and presented a UU program called 1:1 Campaign that focuses on in depth conversations with congregants. The objective is to create a different kind of interaction beyond normal Sunday am operational conversations. Committee representatives are in support. Each committee sees a different usefulness for this type of deeper interaction. Committees to get back to Heather with who their reps will be. Heather reported that One on One program has helped to shape the culture of other church communities and may help WUS to be a more welcoming congregation, given that we want to grow our membership. Heather also noted that the One on One program can also be valuable for leadership development. Kathy has volunteered to participate in One to One as the SC representative.
8. Safety in our sanctuary:
  - a. We have a safety team and policies, assembled last year. Working on policies re safety of those receiving pastoral care. Concern expressed about possibilities of Sunday morning emergencies. Safety Committee to review. Training for ushers could include training for CPR and defibrillator. We can run a training session here and open it to others for a minimal expense. Steve B moved that we purchase a defibrillator. Alison said nursery school might be interested in helping to fund a defibrillator. Kathy proposed that the memorial fund, \$8900 balance, might be an appropriate source for funding. Heather: include as a write up in Highlights. Kathy Richardson moved and Steve Butterfield seconded that we spend up to \$2000 on a defibrillator. Unanimous approval voted. Safety committee to handle details.
  - b. Regarding an active shooters drill, we have a safety team and Kathy proposes that they come up with a plan. Betsy asked if we should open up this training to the whole congregation? Heather said the Safety Committee will come back to SC with plan.

**Next Steps: Safety Committee to report back to SC**

9. Pledge Drive: Cynthia Randall and Rebecca Keller will co-chair this year. Cynthia will do graphics. Rebecca will work on themes and numbers. Steve Milt offered to help with some info meetings. Chris Ericson also offered to lend a hand. Committee will look for others not already on a committee. The group will need more members.
10. Website: Sioux said new website looks great. Ryan said that all credit goes to Tyson for the new website, he worked really hard on it over the summer. UUA template was used for the design. UUA designed and researched the drop-down menus, etc. Alison reported that lots of research went into the creation of this package that WUS has

purchased. Our UUA dues at work! Kathy noted that the front page is largely blank; is there more visual coming to the opening page? Also, it is tough to find the donation button. Sidebar is long and a bit distracting. Alison noted that the content is really in the sidebar and is refreshed often. Send specific feedback to Alison and she can forward it. HJ requesting a Google doc for comments. Steve B asked, does the website allow us listen to the latest sermon? Heather and Alison said that audio should be posted.

**Next Steps: All SC members to provide website feedback please.**

11. Team re-do donation box on display.

12. WUS communication to the outside world: Sioux asked who handles what goes out and how? Committee members encouraged to keep communication in mind and it will be revisited at a future meeting.

**Next Steps: Sioux to include communication and outreach as a future agenda item.**

13. YAC opening party at Dougherty's next Sunday. Thank you! Options for April trip to be discussed at the opening BBQ. (Sioux here –Really? I think YAC is trying to have a retreat and have 2 options by the end of the month, Heather- input here, clarification please. ☺)

14. SC summary for Highlights next week. Kathy did a great one last time. Betsy put her hand up to write the next one.

15. BIR = Beagles in Residence. Trial of Thursdays only for now in the office area. Betsy explained that Executive Committee has approved this with the understanding that people will be asked if there is any problem. Heather said she open to feedback. Already she is aware of one congregant with an allergy.

16. SC Retreat is scheduled for Saturday, November 11, from 8:30 to 3:30.

17. Executive Committee regular meeting will be first Wednesdays at 1:00. All committee reports to Betsy by first Monday end of business.

18. Next SC meeting is scheduled for October 11, 7:00-9:00 in the parlor.

19. Gratitude!!

- a. Dave Fonseca, Tyson Kamikawa plus Alison and Ryan for internet upgrades. (Sioux)
- b. Haley Wegner for great job in repainting and reorganizing the WUSYG room. (Steve F)
- c. Team Redo – initial send off and summer progress: Julie Khuen and team. (Betsy)
- d. Karen Erikson – stepping down from Grief Support group after 12 years. (Betsy)

20. Happy Birthday Betsy!!!

Respectfully submitted,  
Susan McPhee  
Captain Clerk