

Minutes approved 11/7/2017

WUS Stewardship and Finance Committee Meeting 9-26-2017

In attendance: Don Landing, Steve Milt, Rev. Heather Janules, Sue Kiewra, Judy Murray

Absent: Dave Kronberg, Steve Butterfield

Notes filed by Judy Murray

Meeting began with chalice lighting and reading by Rev. Heather.

Informal check-in followed.

Don Landing and Steve Milt agreed to co-chair this year.

Rev. Heather plans to attend our meetings regularly.

Judy Murray agreed to record meeting notes.

Group decided to formalize things by posting minutes on WUS website.

Topics:

Don proposed a 2-year planning and budget cycle:

Call them major and minor years.

Avoid the annual scramble by committees as members come/go

Allow focus on execution of current year while planning the next

Could we float this idea to SC?

SFC relationship to SC:

Since SFC is annual committee, we weren't originally on radar for committee chairs meeting, but that got remedied. Steve and/or Don will attend.

SC will have a November offsite meeting/retreat. One topic will be church finances. Kathy Richardson is on SC so we're confident she'll present what's needed.

SC meets the second Wednesday of the month; exec committee meets the Tuesday before that to line up agenda. SFC needs to submit requests accordingly.

Legacy giving:

Lots to do: marketing, education, developing framework, rollout, what else?

We agreed this is a main focus for the year

Gift acceptance policy:

Agreed that Judy would ask Dave Kronberg for the latest version to float to SC for vote of approval

Don and SteveM will attend next SC meeting to present and answer questions

Judy will formulate email to Sioux Brokaw (SC chair) to get this on exec committee and larger SC agendas next week

Budgeting:

Last year, we had some members also on SC (in particular, Kate and SteveM, co-treasurers) who led budgeting efforts.

SteveB is the obvious successor for these efforts, but that lets other SC members off the hook, in a way.

Also, is SteveB's job as treasurer more ongoing transactional work versus budgeting?

Since the church budget is in theory the SC's budget, we would like to request that SC nominate one of their members to be an active participant in next year's budget process.

Note: Kathy R with her vast expertise will be the obvious choice from SC.

We're actually interested in breaking in a brand new person.

Further discussion needed.

Pledge drive:

SC meeting minutes state that Cynthia Randall and Rebecca Keller will co-chair the pledge drive this year.

Blue sky:

Convocation of local UU church treasurers and finance people. Would need a compelling agenda, presenters, etc. Maybe later...

Tabled for future meetings:

Check-in with SteveB on transitions: his as new treasurer, how it's going with the new Sunday collector, our new church admin; any systems issues

Audit status: now that it's not a bylaw, SFC needs to review when/if/how/why/how big to do the next one, and then communicate recommendation to SC

Balance sheet: can we begin to include Trustees funds with perhaps quarterly updates?

Staffing analysis: not SFC's concern, but can we assist in any financial analysis?

Insurance review

Next meeting: Tuesday, October 10, 2017 at 7 pm, Winsor Room will be requested