

Standing Committee Minutes **May 15, 2019**

Attending: Kathy Richardson (Chair), Phyllis Preston, Mike Hyde, Rebecca Keller, Patty Cameron, Judy Murray, James Pidacks, Jennifer Edwards

Absent: Steve Forcucci, Sue Kiewra, Sheila Puffer

Ex-Officio: Heather Janules, Marianne DiBlasi, Alison Streit Baron

1. **Opening words** – Phyllis
2. **Check-in**
3. **Consent agenda** – motion to approve passed with 1 abstention
 - a. Standing Committee minutes of April 17 from Jennifer – with correction recommended by Rebecca
 - b. Executive Committee meeting May 8 from Jennifer
 - c. Approval implies acceptance of new charge to Stewardship & Finance Committee
 - d. Staff reports from Heather
 - e. Committee reports from Alison
 - f. Treasurers' report from Judy
4. **Possible capital campaign projects** – One of the goals for this year was to discuss the possibility of a capital campaign and move it along. Kathy compiled a chart of possible projects, with benefits and tentative cost scope, generated from the Building Committee and the after-church open discussion with the intention of sharing it with congregation at Annual Meeting. Some suggestions were made to clarify a couple items.
5. **New CoSM (Committee on Shared Ministry) members** – Fritzie Nace is stepping down from this committee. The process is for SC to pre-approve proposed members before they are approached about serving. Motion to approve the 2 names as possible replacement for Fritzie's position was passed.
6. **RE update** –
 - a. Mike as RE liaison praised Ryan Levering as chair of the committee.
 - b. Rebecca Kelly Morgan is taking more time off but will do some prep work for next year. She will let us know at the end of May whether she will be ready to return in fall. In the meantime, we still need to find a F8inAction Teacher and Lead Teacher. Heather and Rebecca will share the chair role on the search committee for these positions. The job description for the Lead Teacher needs to be tweaked to show it as an open position (from Sabbatical term). The Staff Analysis Core Group work is ongoing; they are discussing the role and level of the Director of Religious Education, as well as various options and scenarios dependent on Rebecca's plans. The core group is also looking at how other churches in the area address religious education.
7. **Legacy giving** – Mike, who has taken on this program from Dave Kronberg, reviewed the statement of intent form (which is also on the website).
 - a. There have been about 12 signed statements from congregants so far.

- b. Stewardship Committee role should be about marketing, making the first approach to people. Mike recommended adding emphasis to the role of the Trustees, as well as possible fund types including restricted, unrestricted, and designated funds as well as mutual fund exchanges, charitable funds, etc. Minimum gift acceptance policy is \$10,000 if setting up a new restricted fund. Otherwise there is no minimum so when talking to others, let them know that small gifts are okay.
 - c. Mike reminded us that this is all about intent; some intentions are not realized or fulfilled. We will need to address how to mitigate changes. It is also important when it comes to expressing recognition / gratitude to respect the option to remain anonymous.
 - d. Alison will update the link on website and brochure to go to the public site rather than the Members-only section and add to the Giving page.
 - e. Mike would like to offer information sessions before the end of the church year, and at the beginning of next year and then following up; he will work with Heather on timing. He will also include some others (5-6?) as a “cadre” to help with talking up the program and following up on intention letters.
8. **June meeting** – will include current and new committee members; tentative date is June 12.
9. **Other business:**
- a. Tomorrow night (May 16) is the annual meeting of Urban Ministry. We can send 3 members as delegates. A motion was made to approve 3 names who are going to serve as delegates; motion passed.
 - b. Appeal in Highlights for GA delegates in Spokane, OR: Heather and Patty are going. GA has option for off-site delegate. We can do an email vote if anyone wants. We should start planning now for next year when GA will be held in Providence RI.
 - c. Last Sunday the rainbow flag and pole was missing; don’t know when or by whom but probably stolen. Alison has ordered a couple new ones; the new inclusive ones are \$50 each. Motion was made to use SC funds to pay for the new flags; motion passed.
 - d. YAC report – recommended going back to War, WV for the service trip next spring by following the new policy; would like to do a presentation to SC for approval early next fall.
10. **Upcoming dates**
- May 19 -- Annual Meeting, 12:15 p.m.
 - June 12 – tentative date for Standing Committee meeting
11. **Gratitudes**
- Terry Carrier for excellent leadership and for extending her contract as lead teacher - Mike
 - Brenden Buckley for assisting Linda Reck – Rebecca
 - Director of Nursing school and Chinese schools are flexible and accommodating for Metcalf takeover of a week for the rummage sale – Kathy

Respectfully submitted by

Jennifer Edwards, Clerk