

Winchester Unitarian Society
Standing Committee Minutes
Wednesday, October 16th, 2019

1-) Opening Words by Laura Wagner

The Difference Between a Movement and a Moment is Sacrifice,

2-) Check-in

3-) Consent Agenda... motion made, seconded and approved.

a. Standing Committee Minutes from September meeting

b. Executive Committee Minutes

c. Staff Reports from the Office

d. Committee Reports from the Office – **Thomas will upload to Google docs**

4-) Treasurers' Overview / Judy & Sue... motion made to close out the year, seconded and passed. SC appreciates the team and recognizes the work done.

5-) Heathers Sabbatical 16 weeks / Betsy – Time for rest, renewal and professional development. Heather has been very accommodating and has proposed a split sabbatical. Some summertime at her cabin, here for fall, taking late Dec (after Christmas) – early April. Possible participation in the trip to India for the congregation, rest and refresh. Marianne will be done her internship late spring, and maybe busy over the summer doing pastoral work. We should be **thinking about a sabbatical committee** to put together a job description, provide support and information. Patti C will share a resource found at another church. Do we want full time or part time? COSM can be added to with extra people to provide extra support. Martin Newhouse, Mary Saudade, Sheila Correa, Harris Gibson, Woody Woodward. **Motion to accept Heathers plan for sabbatical made, seconded and passed.**

As an aside, Martin Newhouse, chair of COSM, is asking SC if they're doing the right work the right way. COSM helps minister set goals, creates opportunities for feedback. Is there something else we should/could be doing? Focus on lead minister or broaden to include all church ministry? Heather reports that traditionally the committee has been supportive of the minister. New thought is to have COSM support all the ministries of the church, NOT be the go between between congregants and staff. Encourage direct conversations to address differences.

6-) SC Replacement / Betsy... Robbie Brown is back from California and is willing and interested in becoming a member of the SC. Sean Crowley or Brenda Wells are not members. Mary should put something in the ENews to let folks know about this opportunity to serve the congregation. Announcement on Sunday,

“The Standing Committee is searching for a member to join us and fill an open seat. We encourage anyone who is interested to talk with James Pidacks, Betsy Bowles or any member of SC. As part of the open process in filling this seat on SC, everyone is invited to submit the name of someone (yourself or another) who you think would serve the congregation well in this role. “

7-) Update on Sculpture Donation / James ... sculptures are here and will be on display on Sunday. They are safely in storage right now. Photos are taken, appraisal done for \$2500, 20% commission for Dee Andrews (newcomer). Dog is heavy but has a bit of damage. German miner, man with tools is lighter.

8-) Building Security / James – attended committee meeting. Task force is looking at safety and security. Video doorbell= easy, off the shelf. Remote unlocking = replacing door knob/lock cylinder \$200. Research needed to find a door lock that will fit and work. Cost estimate to rekey Metcalf, Kitchen and front door, 30 keys ~ \$300. Tyson and Matthew will come to November meeting with proposal. FD Captain will come on Fire Drill Sunday to be sure the auto notification to alarm company and FD central dispatch. Volunteers from building committee will each have a sweeper card with specific path to clear people.

9-) Results of “5 Major things” (need for Capital Campaign?) / James - no discussion exercise where each SC member ranks top 5 with sticky notes. James will tally results and report back to SC on November 20th. If there’s a capitol campaign, what does it look like.

10-) New Business

from Heather... post minutes from SC meeting to Highlights.

from Mike Hyde ... next meeting 5 minutes about safety in houses of worship

from Fritzie... fundraiser ideas still needed. Offer to do a haunted house in 2020.

Prefer to do smaller projects with external focus, get the word out about our space, raise money from outside the church. Sue will write a blurb for Highlights asking for ideas. Possible idea is to host a fair where vendors come and rent a table, flat rate or commission. Reverse auction, I need this service and will make a donation to the church if you come do it for me. Do something for families! Summer camp?

11-) Upcoming Dates – **CONCERT SERIES OCTOBER 18TH**

Support this effort! Enjoy John’s quartet and help fundraise.

Next Standing Committee – November 20th, 2019

12-) Gratitudes.

KUDOS to James and Heather about messaging from the pulpit regarding how to exit the building.

Rachael Whitehouse thank you for sharing your home for the WUSYG

Heather for \$1500 unused professional expenses given back to our budget.

Adjourn at 8:52

Winchester Unitarian Society
FY20 Budget vs. Actuals
September 1-30, 2019

	Total				
	Actual	Budget	over Budget	Remaining	% of Budget
Income					
4100 Individuals					
4110 Current Year Pledges	61,691.10	370,000.00	-308,308.90	308,308.90	16.67%
4150 Prior Year Pledges (Late Payments)	6,192.50	5,100.00	1,092.50	-1,092.50	121.42%
4160 Contributions - non-pledge	459.00	9,000.00	-8,541.00	8,541.00	5.10%
4170 Sunday Collection - non-pledge	1,208.50	11,500.00	-10,291.50	10,291.50	10.51%
4180 Sunday Collection - Share the Plate	1,266.50	15,000.00	-13,733.50	13,733.50	8.44%
4190 Electronic Funds Fees	-74.24	-1,350.00	1,275.76	-1,275.76	5.50%
Total 4100 Individuals	\$70,743.36	\$ 409,250.00	-\$ 338,506.64	\$ 338,506.64	17.29%
4200 Investments					
4210 Bank Interest	244.05	2,225.00	-1,980.95	1,980.95	10.97%
4220 Downs Income	3,085.00	12,340.00	-9,255.00	9,255.00	25.00%
4230 Meyer Income	4,800.00	57,672.50	-52,872.50	52,872.50	8.32%
4240 Trustees PermFunds - Unrestricted		95,833.00	-95,833.00	95,833.00	0.00%
4250 Trustees PermFunds - Building		793.74	-793.74	793.74	0.00%
4260 Trustees PermFunds - Cook Funds		8,102.72	-8,102.72	8,102.72	0.00%
4270 Trustees PermFunds - Student Minister		13,111.00	-13,111.00	13,111.00	0.00%
Total 4200 Investments	\$ 8,129.05	\$ 190,077.96	-\$ 181,948.91	\$ 181,948.91	4.28%
4300 Building Use					
4310 Winchester Coop Nursery School		29,400.00	-29,400.00	29,400.00	0.00%
4320 Chinese After-School Program	3,520.00	16,500.00	-12,980.00	12,980.00	21.33%
4340 Other Building Use	300.00	8,000.00	-7,700.00	7,700.00	3.75%
Total 4300 Building Use	\$ 3,820.00	\$ 53,900.00	-\$ 50,080.00	\$ 50,080.00	7.09%
4400 Other Sources					
4410 Fundraising		25,000.00	-25,000.00	25,000.00	0.00%
4420 Concert Series		8,000.00	-8,000.00	8,000.00	0.00%
Total 4400 Other Sources	\$ 0.00	\$ 33,000.00	-\$ 33,000.00	\$ 33,000.00	0.00%
Total Income	\$82,692.41	\$ 686,227.96	-\$ 603,535.55	\$ 603,535.55	12.05%
Gross Profit	\$82,692.41	\$ 686,227.96	-\$ 603,535.55	\$ 603,535.55	12.05%
Expenses					
5000 Staff					
5100 Ministerial					
5110 Lead Minister					
5111 Salary	5,762.40	102,056.43	-96,294.03	96,294.03	5.65%
5112 Housing	2,692.30		2,692.30	-2,692.30	
5113 Benefits	1,714.83	29,328.66	-27,613.83	27,613.83	5.85%
5114 Professional Expenses		10,210.00	-10,210.00	10,210.00	0.00%
Total 5110 Lead Minister	\$10,169.53	\$ 141,595.09	-\$ 131,425.56	\$ 131,425.56	7.18%
5120 Student Minister	1,203.37	13,111.00	-11,907.63	11,907.63	9.18%
5130 Summer Minister		2,153.00	-2,153.00	2,153.00	0.00%
5140 Sunday Speakers		1,000.00	-1,000.00	1,000.00	0.00%
Total 5100 Ministerial	\$11,372.90	\$ 157,859.09	-\$ 146,486.19	\$ 146,486.19	7.20%

	Actual	Budget	over Budget	Remaining	% of Budget
5200 Administration					
5210 Administrator					
5211 Salary	3,554.94	52,450.00	-48,895.06	48,895.06	6.78%
5212 Benefits	275.63	10,314.82	-10,039.19	10,039.19	2.67%
5213 Professional Expenses		1,000.00	-1,000.00	1,000.00	0.00%
Total 5210 Administrator	\$ 3,830.57	\$ 63,764.82	-\$ 59,934.25	\$ 59,934.25	6.01%
5220 Administrative Assistant					
5221 Salary	1,650.38	18,843.60	-17,193.22	17,193.22	8.76%
5222 Benefits	126.27	1,441.54	-1,315.27	1,315.27	8.76%
Total 5220 Administrative Assistant	\$ 1,776.65	\$ 20,285.14	-\$ 18,508.49	\$ 18,508.49	8.76%
5230 Sextons					
5231 Salary	2,676.46	36,728.01	-34,051.55	34,051.55	7.29%
5232 Benefits	209.02	2,771.44	-2,562.42	2,562.42	7.54%
Total 5230 Sextons	\$ 2,885.48	\$ 39,499.45	-\$ 36,613.97	\$ 36,613.97	7.31%
Total 5200 Administration	\$ 8,492.70	\$ 123,549.41	-\$ 115,056.71	\$ 115,056.71	6.87%
5300 Religious Education					
5310 Director Religious Education					
5311 Salary	5,276.10	65,951.53	-60,675.43	60,675.43	8.00%
5312 Benefits	1,518.87	15,642.03	-14,123.16	14,123.16	9.71%
5313 Professional Expenses		4,500.00	-4,500.00	4,500.00	0.00%
Total 5310 Director Religious Education	\$ 6,794.97	\$ 86,093.56	-\$ 79,298.59	\$ 79,298.59	7.89%
5330 F8th in Action		2,066.88	-2,066.88	2,066.88	0.00%
5340 RE Program Assistant	74.01	1,254.66	-1,180.65	1,180.65	5.90%
5350 RE Teachers and Aides	306.89	8,625.38	-8,318.49	8,318.49	3.56%
Total 5300 Religious Education	\$ 7,175.87	\$ 98,040.48	-\$ 90,864.61	\$ 90,864.61	7.32%
5400 Youth					
5410 Youth Director					
5411 Salary	2,965.96	38,557.52	-35,591.56	35,591.56	7.69%
5412 Service Trip Stipend		2,000.00	-2,000.00	2,000.00	0.00%
5413 Benefits	646.34	8,648.04	-8,001.70	8,001.70	7.47%
5414 Professional Expenses	-193.41	2,000.00	-2,193.41	2,193.41	-9.67%
Total 5410 Youth Director	\$ 3,418.89	\$ 51,205.56	-\$ 47,786.67	\$ 47,786.67	6.68%
5420 Youth Assistant					
5421 Salary	655.80	6,144.67	-5,488.87	5,488.87	10.67%
5422 Service Trip Stipend		2,000.00	-2,000.00	2,000.00	0.00%
5423 Benefits	50.16	623.07	-572.91	572.91	8.05%
Total 5420 Youth Assistant	\$ 705.96	\$ 8,767.74	-\$ 8,061.78	\$ 8,061.78	8.05%
Total 5400 Youth	\$ 4,124.85	\$ 59,973.30	-\$ 55,848.45	\$ 55,848.45	6.88%
5500 Music					
5510 Music Director					
5511 Salary	2,942.12	38,247.64	-35,305.52	35,305.52	7.69%
5512 Benefits	583.65	7,521.78	-6,938.13	6,938.13	7.76%
5513 Professional Expenses		2,100.00	-2,100.00	2,100.00	0.00%
Total 5510 Music Director	\$ 3,525.77	\$ 47,869.42	-\$ 44,343.65	\$ 44,343.65	7.37%
5520 Children's Chorale Director					
5521 Salary		3,075.00	-3,075.00	3,075.00	0.00%
Total 5520 Children's Chorale Director	\$ 0.00	\$ 3,075.00	-\$ 3,075.00	\$ 3,075.00	0.00%

	Actual	Budget	over Budget	Remaining	% of Budget
5530 Soloists and Section Leaders		13,150.00	-13,150.00	13,150.00	0.00%
5540 Other Musicians		2,000.00	-2,000.00	2,000.00	0.00%
Total 5500 Music	\$ 3,525.77	\$ 66,094.42	-\$ 62,568.65	\$ 62,568.65	5.33%
Total 5000 Staff	\$34,692.09	\$ 505,516.70	-\$ 470,824.61	\$ 470,824.61	6.86%
6000 Building & Grounds					
6110 Grounds	434.88	2,800.00	-2,365.12	2,365.12	15.53%
6120 Snow Removal		13,200.00	-13,200.00	13,200.00	0.00%
6130 Church Maintenance	627.45	36,000.00	-35,372.55	35,372.55	1.74%
6140 Furnishings		1,000.00	-1,000.00	1,000.00	0.00%
6150 Cleaning & Paper Supplies	219.71	1,200.00	-980.29	980.29	18.31%
6160 Gas		13,800.00	-13,800.00	13,800.00	0.00%
6170 Electricity	26.52	8,700.00	-8,673.48	8,673.48	0.30%
6180 Water & Sewer		3,000.00	-3,000.00	3,000.00	0.00%
Total 6000 Building & Grounds	\$ 1,308.56	\$ 79,700.00	-\$ 78,391.44	\$ 78,391.44	1.64%
6500 Operations					
6510 Financial					
6512 Insurance		15,350.00	-15,350.00	15,350.00	0.00%
6513 Pledge Drive		500.00	-500.00	500.00	0.00%
Total 6510 Financial	\$ 0.00	\$ 15,850.00	-\$ 15,850.00	\$ 15,850.00	0.00%
6520 Office Expenses					
6521 Office Equipment	237.31	3,500.00	-3,262.69	3,262.69	6.78%
6522 Office Operations	169.64	9,000.00	-8,830.36	8,830.36	1.88%
6524 Phone & Internet	238.88	4,900.00	-4,661.12	4,661.12	4.88%
6525 Web, Marketing, Publicity		600.00	-600.00	600.00	0.00%
Total 6520 Office Expenses	\$ 645.83	\$ 18,000.00	-\$ 17,354.17	\$ 17,354.17	3.59%
6540 Staff Hiring & Support					
6541 Staff Meetings, Retreats, Acknowledgements		1,200.00	-1,200.00	1,200.00	0.00%
6542 Search & Transitions		100.00	-100.00	100.00	0.00%
6548 Installation, Intern Reception		200.00	-200.00	200.00	0.00%
Total 6540 Staff Hiring & Support	\$ 0.00	\$ 1,500.00	-\$ 1,500.00	\$ 1,500.00	0.00%
6550 Denominational Affairs					
6551 UUA Annual Program Fund	6,834.75	27,338.74	-20,503.99	20,503.99	25.00%
6552 Contributions - other organizations		500.00	-500.00	500.00	0.00%
Total 6550 Denominational Affairs	\$ 6,834.75	\$ 27,838.74	-\$ 21,003.99	\$ 21,003.99	24.55%
Total 6500 Operations	\$ 7,480.58	\$ 63,188.74	-\$ 55,708.16	\$ 55,708.16	11.84%
7000 Programs & Committees					
7212 Chime Playing and Maintenance		500.00	-500.00	500.00	0.00%
7215 Organ & Piano Maintenance		800.00	-800.00	800.00	0.00%
7217 Choral Music & Supplies		700.00	-700.00	700.00	0.00%
7220 RE Supplies & Curriculum		1,500.00	-1,500.00	1,500.00	0.00%
7227 RE Special Programs		250.00	-250.00	250.00	0.00%
7228 Growth & Learning		100.00	-100.00	100.00	0.00%
7230 WUSYG Supplies & Projects	-60.00	2,500.00	-2,560.00	2,560.00	-2.40%
7240 Flowers & Candles		500.00	-500.00	500.00	0.00%
7250 Fellowship	14.46	200.00	-185.54	185.54	7.23%
7260 Hospitality	13.36	1,400.00	-1,386.64	1,386.64	0.95%
7270 Membership		1,200.00	-1,200.00	1,200.00	0.00%

	Actual	Budget	over Budget	Remaining	% of Budget
7280 Grief Group & PCAs		400.00	-400.00	400.00	0.00%
7285 Small Group Ministry		100.00	-100.00	100.00	0.00%
7290 Leadership Development		100.00	-100.00	100.00	0.00%
7296 Green Sanctuary		100.00	-100.00	100.00	0.00%
7299 Social Action Supplies		100.00	-100.00	100.00	0.00%
7610 Standing Committee		220.00	-220.00	220.00	0.00%
7620 SC Projects & Initiatives		220.00	-220.00	220.00	0.00%
7630 SFC - Planned Giving		100.00	-100.00	100.00	0.00%
Total 7000 Programs & Committees	-\$ 32.18	\$ 10,990.00	-\$ 11,022.18	\$ 11,022.18	-0.29%
7800 Grants					
7810 SOC Committee Grants		20,620.90	-20,620.90	20,620.90	0.00%
7820 SOC Share the Plate Grants	1,327.50	15,000.00	-13,672.50	13,672.50	8.85%
Total 7800 Grants	\$ 1,327.50	\$ 35,620.90	-\$ 34,293.40	\$ 34,293.40	3.73%
Total Expenses	\$44,776.55	\$ 695,016.34	-\$ 650,239.79	\$ 650,239.79	6.44%
Net Operating Income	\$37,915.86	-\$ 8,788.38	\$ 46,704.24	-\$ 46,704.24	-431.43%
Other Income					
8020 from Undesignated Capital Reserves		26,455.05	-26,455.05	26,455.05	0.00%
Total Other Income	\$ 0.00	\$ 26,455.05	-\$ 26,455.05	\$ 26,455.05	0.00%
Other Expenses					
9030 to Fundraising Escrow		8,666.67	-8,666.67	8,666.67	0.00%
9040 to Project Escrow		1,000.00	-1,000.00	1,000.00	0.00%
9070 to Sabbatical Escrow		8,000.00	-8,000.00	8,000.00	0.00%
Total Other Expenses	\$ 0.00	\$ 17,666.67	-\$ 17,666.67	\$ 17,666.67	0.00%
Net Other Income	\$ 0.00	\$ 8,788.38	-\$ 8,788.38	\$ 8,788.38	0.00%
Net Income	\$37,915.86	\$ 0.00	\$ 37,915.86	-\$ 37,915.86	

Tuesday, Oct 15, 2019 11:21:21 AM GMT-7

Winchester Unitarian Society

Balance Sheet

As of September 30, 2020

	As of Sep 30, 2019	As of Aug 31, 2019
ASSETS		
Current Assets		
Bank Accounts		
1010 Winchester Savings Ops Checking	122,543.75	137,960.01
1020 Winchester Savings CDs	84,388.52	84,253.50
1030 Needham Bank CD 1	50,271.19	50,182.54
1040 Needham Bank CD 2	61,264.42	61,155.39
1050 Winchester Savings Bank MDF checking	3,809.54	3,809.54
Total Bank Accounts	\$ 322,277.42	\$ 337,360.98
Total Current Assets	\$ 322,277.42	\$ 337,360.98
TOTAL ASSETS	\$ 322,277.42	\$ 337,360.98
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
3000 Operating Funds		
3020 Capital Reserves		
3021 Undesignated Capital Reserves	71,592.78	71,592.78
3022 Project Escrow (Web, Marketing, Audit)	10,350.00	10,350.00
3023 Stabilization (Snow, Utilities, etc.)	3,663.03	3,663.03
3024 Sabbatical Escrow	35,917.01	35,917.01
3025 Fundraising Escrow	14,919.18	14,919.18
3026 Building Expense Carry-forward	0.00	0.00
Total 3020 Capital Reserves	\$ 136,442.00	\$ 136,442.00
3050 Prepaid Pledges	0.00	41,545.10
3060 Prepaid Close the Gap	0.00	0.00
Total 3000 Operating Funds	\$ 136,442.00	\$ 177,987.10
3100 Building and Grounds		
3120 Michelson Room Redo	1,427.98	1,427.98
3130 Donald Ellis Fund	0.00	0.00
3140 from Stone Window Fund	845.39	845.39
3150 from Meditation Garden Fund	722.88	722.88
3160 Hardscape Upgrades Fund (Meyer)	9,837.57	17,327.28
Total 3100 Building and Grounds	\$ 12,833.82	\$ 20,323.53
3200 Flower Funds		
3210 Flower Fund	88.66	88.66
3220 from Dawn Kelley Bartlett Fund	1,465.29	1,465.29
Total 3200 Flower Funds	\$ 1,553.95	\$ 1,553.95
3300 Memorial Fund	0.00	2,500.00
3400 Music Funds		
3450 Concert Series	4,078.67	1,753.67
3460 from Parkhurst Organ Fund	393.18	393.18
3465 Organ Repair Fund	99,180.33	101,851.68
3470 from Sue Swap Fund	1,568.31	1,568.31

	As of Sep 30, 2019	As of Aug 31, 2019
3480 Elora Trump Fund	766.05	766.05
3490 Harpsichord Fund	536.00	536.00
3491 Cerny/Thomas Fund	2,336.41	2,336.41
Total 3400 Music Funds	\$ 108,858.95	\$ 109,205.30
3500 Outreach Funds		
3510 Partner Church	1,500.00	600.00
3530 Share the Plate	0.00	0.00
3540 Reach Out	464.88	464.88
3550 Disaster Relief	50.34	50.34
3560 Woburn Council	20.00	20.00
3590 Outreach - other	0.00	0.00
Total 3500 Outreach Funds	\$ 2,035.22	\$ 1,135.22
3600 RE Funds		
3630 from Nash Nursery Fund	1,996.79	1,996.79
3640 Our Whole Lives - class balance	559.84	559.84
3650 Coming of Age & F8th in Action	466.07	466.07
Total 3600 RE Funds	\$ 3,022.70	\$ 3,022.70
3700 Youth Funds		
3710 WUSYG Service Project Fund	7,277.79	7,277.79
3720 Church School Youth Fund	165.46	165.46
3730 from Sandy Fries Youth Fund	780.91	780.91
Total 3700 Youth Funds	\$ 8,224.16	\$ 8,224.16
3800 Other Funds		
3810 Equal Exchange	-34.62	-34.62
3820 Pastoral Care Ministry	934.85	934.85
3840 from Student Minister Fund	800.97	800.97
3850 Green Sanctuary Carbon Offset	500.00	500.00
3870 Yoga Fund	675.33	420.33
3880 from Downs Fund	3,194.00	3,194.00
3890 Contra	1,232.64	3,505.90
3895 Minister Discretionary Fund	3,809.54	3,809.54
Total 3800 Other Funds	\$ 11,112.71	\$ 13,130.97
3900 Uncleared WSB Checks in ChWindows	278.05	278.05
Total Other Current Liabilities	\$ 284,361.56	\$ 337,360.98
Total Current Liabilities	\$ 284,361.56	\$ 337,360.98
Total Liabilities	\$ 284,361.56	\$ 337,360.98
Equity		
Opening Balance Equity	0.00	0.00
Retained Earnings	0.00	0.00
Net Income	37,915.86	0.00
Total Equity	\$ 37,915.86	\$ 0.00
TOTAL LIABILITIES AND EQUITY	\$ 322,277.42	\$ 337,360.98

Winchester Unitarian Society

FY19 Budget vs. Actuals

September 2018 - August 2019

proposed year-end if motion to SC on 10/16/2019 is passed

	Total				
	Actual	Budget	over Budget	Remaining	% of Budget
Income					
4100 Individuals			0.00	0.00	
4110 Current Year Pledges	357,528.48	367,000.00	-9,471.52	9,471.52	97.42%
4150 Prior Year Pledges (Late Payments)	8,699.50	5,500.00	3,199.50	-3,199.50	158.17%
4160 Contributions - non-pledge	8,869.00	8,750.00	119.00	-119.00	101.36%
4170 Sunday Collection - non-pledge	12,959.50	10,500.00	2,459.50	-2,459.50	123.42%
4180 Sunday Collection - Share the Plate	15,412.00	13,000.00	2,412.00	-2,412.00	118.55%
4190 Electronic Funds Fees	-1,134.01	-1,350.00	215.99	-215.99	84.00%
Total 4100 Individuals	\$ 402,334.47	\$ 403,400.00	-\$ 1,065.53	\$ 1,065.53	99.74%
4200 Investments			0.00	0.00	
4210 Bank Interest	3,167.29	1,350.00	1,817.29	-1,817.29	234.61%
4220 Downs Income	12,340.00	12,340.00	0.00	0.00	100.00%
4230 Meyer Income	60,705.00	60,100.00	605.00	-605.00	101.01%
4240 Trustees PermFunds - Unrestricted	90,844.00	90,844.00	0.00	0.00	100.00%
4250 Trustees PermFunds - Building	793.74	750.00	43.74	-43.74	105.83%
4260 Trustees PermFunds - Cook Funds	8,102.71	7,500.00	602.71	-602.71	108.04%
4270 Trustees PermFunds - Student Minister	13,111.00	13,111.00	0.00	0.00	100.00%
Total 4200 Investments	\$ 189,063.74	\$ 185,995.00	\$ 3,068.74	-\$ 3,068.74	101.65%
4300 Building Use			0.00	0.00	
4310 Winchester Coop Nursery School	28,000.00	25,000.00	3,000.00	-3,000.00	112.00%
4320 Chinese After-School Program	16,750.00	15,750.00	1,000.00	-1,000.00	106.35%
4330 Yoga		1,000.00	-1,000.00	1,000.00	0.00%
4340 Other Building Use	8,205.00	7,500.00	705.00	-705.00	109.40%
Total 4300 Building Use	\$ 52,955.00	\$ 49,250.00	\$ 3,705.00	-\$ 3,705.00	107.52%
4400 Other Sources			0.00	0.00	
4410 Fundraising	22,194.51	14,000.00	8,194.51	-8,194.51	158.53%
4420 Concert Series	8,000.00	8,800.00	-800.00	800.00	90.91%
Total 4400 Other Sources	\$ 30,194.51	\$ 22,800.00	\$ 7,394.51	-\$ 7,394.51	132.43%
Total Income	\$ 674,547.72	\$ 661,445.00	\$ 13,102.72	-\$ 13,102.72	101.98%
Gross Profit	\$ 674,547.72	\$ 661,445.00	\$ 13,102.72	-\$ 13,102.72	101.98%
Expenses					
5000 Staff			0.00	0.00	
5100 Ministerial			0.00	0.00	
5110 Lead Minister			0.00	0.00	
5111 Salary	72,228.65	99,567.25	-27,338.60	27,338.60	72.54%
5112 Housing	35,096.05		35,096.05	-35,096.05	
5113 Benefits	21,081.69	28,839.14	-7,757.45	7,757.45	73.10%
5114 Professional Expenses	8,413.17	9,960.00	-1,546.83	1,546.83	84.47%
Total 5110 Lead Minister	\$ 136,819.56	\$ 138,366.39	-\$ 1,546.83	\$ 1,546.83	98.88%

	Actual	Budget	over Budget	Remaining	% of Budget
5120 Student Minister	13,111.00	13,111.00	0.00	0.00	100.00%
5130 Summer Minister	3,500.00	2,153.00	1,347.00	-1,347.00	162.56%
5140 Sunday Speakers		1,000.00	-1,000.00	1,000.00	0.00%
Total 5100 Ministerial	\$ 153,430.56	\$ 154,630.39	-\$ 1,199.83	\$ 1,199.83	99.22%
5200 Administration			0.00	0.00	
5210 Administrator			0.00	0.00	
5211 Salary	44,536.03	54,265.55	-9,729.52	9,729.52	82.07%
5212 Benefits	8,757.62	10,671.86	-1,914.24	1,914.24	82.06%
5213 Professional Expenses	301.18	1,000.00	-698.82	698.82	30.12%
Total 5210 Administrator	\$ 53,594.83	\$ 65,937.41	-\$ 12,342.58	\$ 12,342.58	81.28%
5220 Administrative Assistant			0.00	0.00	
5221 Salary	17,378.63	18,390.02	-1,011.39	1,011.39	94.50%
5222 Benefits	1,333.28	1,406.84	-73.56	73.56	94.77%
Total 5220 Administrative Assistant	\$ 18,711.91	\$ 19,796.86	-\$ 1,084.95	\$ 1,084.95	94.52%
5230 Sextons			0.00	0.00	
5231 Salary	35,230.25	35,841.90	-611.65	611.65	98.29%
5232 Benefits	2,670.38	2,703.65	-33.27	33.27	98.77%
Total 5230 Sextons	\$ 37,900.63	\$ 38,545.55	-\$ 644.92	\$ 644.92	98.33%
Total 5200 Administration	\$ 110,207.37	\$ 124,279.82	-\$ 14,072.45	\$ 14,072.45	88.68%
5300 Religious Education			0.00	0.00	
5310 Director Religious Education			0.00	0.00	
5311 Salary	63,056.00	63,056.10	-0.10	0.10	100.00%
5312 Benefits	15,344.81	15,072.60	272.21	-272.21	101.81%
5313 Professional Expenses	4,167.53	4,500.00	-332.47	332.47	92.61%
5319 Substitute during Sabbatical	5,082.99	7,500.00	-2,417.01	2,417.01	67.77%
Total 5310 Director Religious Education	\$ 87,651.33	\$ 90,128.70	-\$ 2,477.37	\$ 2,477.37	97.25%
5340 RE Program Assistant	1,119.04	1,527.17	-408.13	408.13	73.28%
5350 RE Teachers and Aides	5,693.57	10,473.48	-4,779.91	4,779.91	54.36%
Total 5300 Religious Education	\$ 94,463.94	\$ 102,129.35	-\$ 7,665.41	\$ 7,665.41	92.49%
5400 Youth			0.00	0.00	
5410 Youth Director			0.00	0.00	
5411 Salary	37,617.00	37,617.09	-0.09	0.09	100.00%
5412 Service Trip Stipend	2,000.00	2,000.00	0.00	0.00	100.00%
5413 Benefits	8,243.52	8,463.10	-219.58	219.58	97.41%
5414 Professional Expenses	2,010.39	2,000.00	10.39	-10.39	100.52%
Total 5410 Youth Director	\$ 49,870.91	\$ 50,080.19	-\$ 209.28	\$ 209.28	99.58%
5420 Youth Assistant			0.00	0.00	
5421 Salary	5,641.56	5,995.71	-354.15	354.15	94.09%
5422 Service Trip Stipend	2,083.00	2,083.00	0.00	0.00	100.00%
5423 Benefits	592.85	618.02	-25.17	25.17	95.93%
Total 5420 Youth Assistant	\$ 8,317.41	\$ 8,696.73	-\$ 379.32	\$ 379.32	95.64%
Total 5400 Youth	\$ 58,188.32	\$ 58,776.92	-\$ 588.60	\$ 588.60	99.00%
5500 Music			0.00	0.00	
5510 Music Director			0.00	0.00	
5511 Salary	37,314.77	37,314.77	0.00	0.00	100.00%

	Actual	Budget	over Budget	Remaining	% of Budget
5512 Benefits	7,287.28	7,338.32	-51.04	51.04	99.30%
5513 Professional Expenses	1,289.59	2,050.00	-760.41	760.41	62.91%
Total 5510 Music Director	\$ 45,891.64	\$ 46,703.09	-\$ 811.45	\$ 811.45	98.26%
5520 Children's Chorale Director			0.00	0.00	
5521 Salary	2,610.00	3,000.00	-390.00	390.00	87.00%
Total 5520 Children's Chorale Director	\$ 2,610.00	\$ 3,000.00	-\$ 390.00	\$ 390.00	87.00%
5530 Soloists and Section Leaders	12,195.00	13,150.00	-955.00	955.00	92.74%
5540 Other Musicians	780.00	2,500.00	-1,720.00	1,720.00	31.20%
Total 5500 Music	\$ 61,476.64	\$ 65,353.09	-\$ 3,876.45	\$ 3,876.45	94.07%
Total 5000 Staff	\$ 477,766.83	\$ 505,169.57	-\$ 27,402.74	\$ 27,402.74	94.58%
6000 Building & Grounds			0.00	0.00	
6110 Grounds	3,409.31	2,500.00	909.31	-909.31	136.37%
6120 Snow Removal	11,500.00	13,500.00	-2,000.00	2,000.00	85.19%
6130 Church Maintenance	35,286.93	33,000.00	2,286.93	-2,286.93	106.93%
6140 Furnishings	1,012.99	2,000.00	-987.01	987.01	50.65%
6150 Cleaning & Paper Supplies	1,338.51	1,500.00	-161.49	161.49	89.23%
6160 Gas	19,498.85	13,000.00	6,498.85	-6,498.85	149.99%
6170 Electricity	9,047.32	8,000.00	1,047.32	-1,047.32	113.09%
6180 Water & Sewer	5,981.93	2,300.00	3,681.93	-3,681.93	260.08%
Total 6000 Building & Grounds	\$ 87,075.84	\$ 75,800.00	\$ 11,275.84	-\$ 11,275.84	114.88%
6500 Operations			0.00	0.00	
6510 Financial			0.00	0.00	
6512 Insurance	15,283.50	16,100.00	-816.50	816.50	94.93%
6513 Pledge Drive	252.09	500.00	-247.91	247.91	50.42%
Total 6510 Financial	\$ 15,535.59	\$ 16,600.00	-\$ 1,064.41	\$ 1,064.41	93.59%
6520 Office Expenses			0.00	0.00	
6521 Office Equipment	2,215.39	2,200.00	15.39	-15.39	100.70%
6522 Office Operations	9,120.55	8,100.00	1,020.55	-1,020.55	112.60%
6524 Phone & Internet	4,979.17	4,800.00	179.17	-179.17	103.73%
6525 Web, Marketing, Publicity	911.94	1,000.00	-88.06	88.06	91.19%
Total 6520 Office Expenses	\$ 17,227.05	\$ 16,100.00	\$ 1,127.05	-\$ 1,127.05	107.00%
6540 Staff Hiring & Support			0.00	0.00	
6541 Staff Meetings, Retreats, Acknowledgements	1,116.19	1,500.00	-383.81	383.81	74.41%
6542 Search & Transitions		200.00	-200.00	200.00	0.00%
6546 Safe Congregation - CORI		250.00	-250.00	250.00	0.00%
6548 Installation, Intern Reception		200.00	-200.00	200.00	0.00%
Total 6540 Staff Hiring & Support	\$ 1,116.19	\$ 2,150.00	-\$ 1,033.81	\$ 1,033.81	51.92%
6550 Denominational Affairs			0.00	0.00	
6551 UUA Annual Program Fund	24,853.00	24,853.40	-0.40	0.40	100.00%
6552 Contributions - other organizations	450.00	500.00	-50.00	50.00	90.00%
Total 6550 Denominational Affairs	\$ 25,303.00	\$ 25,353.40	-\$ 50.40	\$ 50.40	99.80%
Total 6500 Operations	\$ 59,181.83	\$ 60,203.40	-\$ 1,021.57	\$ 1,021.57	98.30%
7000 Programs & Committees			0.00	0.00	
7212 Chime Playing and Maintenance	500.00	500.00	0.00	0.00	100.00%
7215 Organ & Piano Maintenance	180.00	1,920.00	-1,740.00	1,740.00	9.38%

	Actual	Budget	over Budget	Remaining	% of Budget
7217 Choral Music & Supplies	452.18	900.00	-447.82	447.82	50.24%
7220 RE Supplies & Curriculum	1,122.23	2,000.00	-877.77	877.77	56.11%
7225 OWL Teacher Training		400.00	-400.00	400.00	0.00%
7227 RE Special Programs		500.00	-500.00	500.00	0.00%
7228 Growth & Learning	169.92	500.00	-330.08	330.08	33.98%
7230 WUSYG Supplies & Projects	2,339.85	2,500.00	-160.15	160.15	93.59%
7245 Worship	855.77	650.00	205.77	-205.77	131.66%
7250 Fellowship	150.00	500.00	-350.00	350.00	30.00%
7260 Hospitality	1,618.56	1,620.00	-1.44	1.44	99.91%
7270 Membership	1,235.14	1,200.00	35.14	-35.14	102.93%
7280 Grief Group & PCAs	207.53	850.00	-642.47	642.47	24.42%
7285 Small Group Ministry		100.00	-100.00	100.00	0.00%
7290 Leadership Development		300.00	-300.00	300.00	0.00%
7296 Green Sanctuary	148.00	200.00	-52.00	52.00	74.00%
7299 Social Action Supplies	20.00	100.00	-80.00	80.00	20.00%
7610 Standing Committee	247.98	250.00	-2.02	2.02	99.19%
7620 SC Projects & Initiatives	722.84	750.00	-27.16	27.16	96.38%
7630 SFC - Planned Giving	378.00	500.00	-122.00	122.00	75.60%
Total 7000 Programs & Committees	\$ 10,348.00	\$ 16,240.00	-\$ 5,892.00	\$ 5,892.00	63.72%
7800 Grants			0.00	0.00	
7810 SOC Committee Grants	21,322.00	21,322.25	-0.25	0.25	100.00%
7820 SOC Share the Plate Grants	15,412.00	13,000.00	2,412.00	-2,412.00	118.55%
Total 7800 Grants	\$ 36,734.00	\$ 34,322.25	\$ 2,411.75	-\$ 2,411.75	107.03%
Total Expenses	\$ 671,106.50	\$ 691,735.22	-\$ 20,628.72	\$ 20,628.72	97.02%
Net Operating Income	\$ 3,441.22	-\$ 30,290.22	\$ 33,731.44	-\$ 33,731.44	-11.36%
Other Income					
8020 from Undesignated Capital Reserves		29,456.89	-29,456.89	29,456.89	0.00%
8030 from Fundraising Escrow	2,333.33	2,333.33	0.00	0.00	100.00%
8060 from Building Escrow	6,336.97		6,336.97	-6,336.97	
8070 from Sabbatical Escrow	5,082.99	7,500.00	-2,417.01	2,417.01	67.77%
Total Other Income	\$ 13,753.29	\$ 39,290.22	-\$ 25,536.93	\$ 25,536.93	35.00%
Other Expenses					
9030 to Fundraising Escrow	8,194.51		8,194.51	-8,194.51	
9040 to Project Escrow	1,000.00	1,000.00	0.00	0.00	100.00%
9070 to Sabbatical Escrow	8,000.00	8,000.00	0.00	0.00	100.00%
Total Other Expenses	\$ 17,194.51	\$ 9,000.00	\$ 8,194.51	-\$ 8,194.51	191.05%
Net Other Income	-\$ 3,441.22	\$ 30,290.22	-\$ 33,731.44	\$ 33,731.44	-11.36%
Net Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	

Winchester Unitarian Society

Balance Sheet

As of August 31, 2019

proposed year-end if motion to SC on 10/16/2019 is passed

As of Aug 31, 2018

As of Aug 31, 2019

(PY)

ASSETS

Current Assets

Bank Accounts

1010 Winchester Savings Ops Checking	137,960.01	235,925.00
1020 Winchester Savings CDs	84,253.50	82,753.40
1030 Needham Bank CD 1	50,182.54	100,119.43
1040 Needham Bank CD 2	61,155.39	
1050 Winchester Savings Bank MDF checking	3,809.54	

Total Bank Accounts

\$ 337,360.98 \$ 418,797.83

Total Current Assets

\$ 337,360.98 \$ 418,797.83

TOTAL ASSETS

\$ 337,360.98 \$ 418,797.83

LIABILITIES AND EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

3000 Operating Funds

3020 Capital Reserves

3021 Undesignated Capital Reserves	71,592.78	55,827.08
3022 Project Escrow (Web, Marketing, Audit)	10,350.00	7,350.00
3023 Stabilization (Snow, Utilities, etc.)	3,663.03	7,864.77
3024 Sabbatical Escrow	35,917.01	33,000.00
3025 Fundraising Escrow	14,919.18	2,334.00
3026 Building Expense Carry-forward	0.00	118.28

Total 3020 Capital Reserves

\$ 136,442.00 \$ 106,494.13

3050 Prepaid Pledges

41,545.10 43,455.23

3060 Prepaid Close the Gap

0.00 0.00

Total 3000 Operating Funds

\$ 177,987.10 \$ 149,949.36

3100 Building and Grounds

3120 Michelson Room Redo	1,427.98	7,124.98
3130 Donald Ellis Fund	0.00	2,748.59
3140 from Stone Window Fund	845.39	845.39
3150 from Meditation Garden Fund	722.88	412.88
3160 Hardscape Upgrades Fund (Meyer)	17,327.28	60,000.00

Total 3100 Building and Grounds

\$ 20,323.53 \$ 71,131.84

3200 Flower Funds

3210 Flower Fund	88.66	485.52
3220 from Dawn Kelley Bartlett Fund	1,465.29	10,998.98

Total 3200 Flower Funds

\$ 1,553.95 \$ 11,484.50

3300 Memorial Fund

2,500.00 10,624.83

3400 Music Funds

3450 Concert Series	1,753.67	2,221.51
3460 from Parkhurst Organ Fund	393.18	2,843.63
3465 Organ Repair Fund	101,851.68	100,119.43
3470 from Sue Swap Fund	1,568.31	757.72

	As of Aug 31, 2019	As of Aug 31, 2018 (PY)
3480 Elora Trump Fund	766.05	766.05
3490 Harpsichord Fund	536.00	536.00
3491 Cerny/Thomas Fund	2,336.41	2,772.02
Total 3400 Music Funds	\$ 109,205.30	\$ 110,016.36
3500 Outreach Funds		
3510 Partner Church	600.00	663.00
3530 Share the Plate	0.00	0.00
3540 Reach Out	464.88	464.88
3550 Disaster Relief	50.34	50.34
3560 Woburn Council	20.00	20.00
3590 Outreach - other	0.00	255.16
Total 3500 Outreach Funds	\$ 1,135.22	\$ 1,453.38
3600 RE Funds		
3630 from Nash Nursery Fund	1,996.79	1,702.33
3640 Our Whole Lives - class balance	559.84	709.84
3650 Coming of Age & F8th in Action	466.07	-33.93
Total 3600 RE Funds	\$ 3,022.70	\$ 2,378.24
3700 Youth Funds		
3710 WUSYG Service Project Fund	7,277.79	3,836.33
3720 Church School Youth Fund	165.46	142.61
3730 from Sandy Fries Youth Fund	780.91	780.91
Total 3700 Youth Funds	\$ 8,224.16	\$ 4,759.85
3800 Other Funds		
3810 Equal Exchange	-34.62	-34.62
3820 Pastoral Care Ministry	934.85	934.85
3840 from Student Minister Fund	800.97	705.12
3850 Green Sanctuary Carbon Offset	500.00	
3870 Yoga Fund	420.33	369.08
3880 from Downs Fund	3,194.00	3,194.00
3890 Contra	3,505.90	5,250.66
3895 Minister Discretionary Fund	3,809.54	
Total 3800 Other Funds	\$ 13,130.97	\$ 10,419.09
3900 Uncleared WSB Checks in ChWindows	278.05	18,818.41
Total Other Current Liabilities	\$ 337,360.98	\$ 391,035.86
Total Current Liabilities	\$ 337,360.98	\$ 391,035.86
Total Liabilities	\$ 337,360.98	\$ 391,035.86
Equity		
Opening Balance Equity	0.00	0.00
Retained Earnings	0.00	
Net Income	0.00	27,761.97
Total Equity	\$ 0.00	\$ 27,761.97
TOTAL LIABILITIES AND EQUITY	\$ 337,360.98	\$ 418,797.83