## Winchester Unitarian Society

## Standing Committee Minutes Nov 20, 2019

1- ) Opening Words - Betsy
2- ) Check-in
3- ) Consent Agenda motion made to accept (with a spelling change J. Lubkin not Lumkin) passed unanimously.
a. Standing Committee Minutes from October meeting
b. Executive Committee Minutes
c. Staff Reports from the Office
d. Committee Reports from the Office

4- ) Treasurers' Overview / Judy \& Sue
a. Using Amazon Smile - set up as Winchester Unitarian Society. In the past, SC voted not to participate because of business practices. Currently so many people use it, we have an opportunity to have a revenue stream. Do we want to put a link in the newsletter? Should we vote to override/change without knowing the exact wording? MOTION Recommend shopping locally, and ask "if you use Amazon, could you please use SMILE for WUS?" Passed unanimously. Include information about what SMILE is all about.

5- ) Heathers Sabbatical Update/ Betsy COSM will be supporting SC in managing the sabbatical as a committee. James suggestion is to invite former interns to come and preach. Thomas suggested T shirts with the dates and names, like a concert tour - Mary loves this idea!

6- ) SC Replacement Update/ Betsy Motion made to nominate Robbie Brown to serve on SC until Annual Meeting 2021. Passed unanimously. Welcome Robbie!

7- ) Rekeying our Building / James Review: cost will be less than \$500, so looking at what is next on the list. Also how many keys do we need? Estimate is roughly 30. Let's look carefully at the back door that already has a buzzer from the office. We can move that to a keypad without exorbitant expense. Someday, have all doors keyed alike - for safety sake. \$250 for hardwired video doorbell, part of RING system, which Tyson knows about.

8-) Building Security- Fire Drill Report / James Fire drill worked! Full test. Two people couldn't hear the alarm. ON a scale from 1-10, how did we do? It took 8 minutes 12 seconds to get everyone out of the building, so we did well. Wheelchair is next to the
umbrella stand next to the front door. We could ask the library what they have done? Also looking into the cost of swapping John Kramer's door to swing out, instead of in. 9- ) Results of " 7 Major things" (need for Capital Campaign?) / James
$\$ 500,000$ over 3 years to complete the top 7 items. Consult John Russell about how it was done last time. How to further the congregation conversation? How to engage staff and include them in the conversation. The original list was from a conversation after a church service. Our vision is to be $X$ and to do that we would like to do $X$. Julie Khuen is looking to upgrade the lower lobby - let's integrate that "redo committee" work with whole church visioning. Let's not burn out Chuck and Julie, by going to them early to do lots of the vision work. Let's communicate more with the congregation and engage the conversation. James and Betsy will meet and develop a plan.

10- ) Church of the Larger Fellowship Holiday Card Project / Betsy We have Holiday cards to sign and write a note to incarcerated UUs. Pie Sunday will have a table to sign cards, and next Sunday also.

## 11- ) Marianne DiBlasi's Early Departure / Marianne Motion "Whereas MD hours have consistently exceeded 20 hours a week, and she needs prep time .... " Detailed

 wording is in staff packet from Heather. Passed unanimously. As a stipend situation, we'll continue to pay her on schedule through May. Clinical Pastoral Education in Concord NH. Meetings are 12 hours per week, leaving only 8 hours for other. Need a minister on April $24^{\text {th }}$. Perhaps Green Sanctuary will host that date.
## 12- ) Fundraising - James

Conversation: maximize town day June for outside income, a BAZAAR!!! pies, hot dogs, rummage, live music popcorn, face painting (raised \$2K last year). Community building fun activity opened up to the public, promoted with an attractive "cause" that is appealing. Look into Burlington, Woburn and Stoneham town days. Thomas will look into how these other towns might work with us. This would all be easier if people pledged what their share of the budget really is - how can we communication this?

Ideas: Spring fling - reverse auction (maybe online with Jennifer Edwards): I'll pay X for someone to do X for me, for example I'll pay $\$ 100$ for someone to stack my woodpile. OR a services auction, for example, I'll give 4 personal trainer hours if you donate $\$ \mathrm{X}$ to church.

If we had a fall event in Metcalf, would people come? Theme, talent show, carnival, open mic, coffee house, with Bake off for desserts.

Next fall maybe Halloween Haunted House, but that's a lot of work.

13- ) Request from Sam Wilson for WUSYG fund raiser football pool. Selling squares for $\$ 50$ or $\$ 100$ split winnings 50/50 doesn't violate any laws that they are aware of. Some concerns about gambling. Concern is they have to sell all squares in order for it to work. Trying to raise $\$ 5 \mathrm{~K}$. Robbie will look into legality and then we'll do an email vote.

14- ) Legacy Circle update - Mike - there are 17 different demands on our congregation for money. This is Mike's third report to SC with info. First report updated David Kronberg's work, then shared form for Legacy intention, and now this: Links are up and working on the website. Now is the time to let folks know the ways they can give: in our lifetime (now), in a will, in a posthumous gift. There are two policies on the website. Restricted gift \$10K (because we have to manage them). Unrestricted themed giving: children, music, social action, garden, intern program, staff leadership and development. Get advice from Mike Hyde or Mark Shephard. Insurance policies are a way to give, depending upon how the contract is written.
Heather's insights: pledge drive, capital campaign, legacy campaign. Three ways to show appreciation for the work of our church. PCAs will have a workshop series that includes end of life planning, this would be an opportunity for sharing information. Mike should have some support to get the word out in 2020 as the work is for more than one person.

## 15-) New Business

Motion from the treasurers to move $\$ 99 \mathrm{~K}$ organ repair fund from a CD into the care of the Trustees, with parameters set by Treasurers. Official motion wording is in the Treasurers report email. Passed unanimously.
WUS LexRAP team is working with other community organizations (LexRAP, Networking and Shir Tikva) to raise awareness and funds. Possibility of using Jenks in March for an event, coordinated by our team. SC should be aware there may be a contract to sign. Exec Com will follow up and handle.

Gratitudes:
Phil Coonley purchased/donated a brand new screen being used tonight. Sheila will send a thank you note. Thomas will send a letter from Wus for tax purposes.

16- ) Move to Executive session: CORE update / Sue \& Judy

## Adjourn

Upcoming Dates - Exec. Comm - Dec 9th
Next Standing Committee - Dec 18, 2019 (suggestion:bring finger food to share)

# Winchester Unitarian Society <br> FY20 Budget vs. Actuals 

September 1 through October 31, 2019

|  | Actual | Budget | Remaining | \% of Budget |
| :---: | :---: | :---: | :---: | :---: |
| Income |  |  |  |  |
| 4100 Individuals |  |  |  |  |
| 4110 Current Year Pledges | 94,891.52 | 370,000.00 | 275,108.48 | 25.65\% |
| 4150 Prior Year Pledges (Late Payments) | 9,192.50 | 5,100.00 | -4,092.50 | 180.25\% |
| 4160 Contributions - non-pledge | 893.00 | 9,000.00 | 8,107.00 | 9.92\% |
| 4170 Sunday Collection - non-pledge | 2,318.10 | 11,500.00 | 9,181.90 | 20.16\% |
| 4180 Sunday Collection - Share the Plate | 2,890.10 | 15,000.00 | 12,109.90 | 19.27\% |
| 4190 Electronic Funds Fees | -182.93 | -1,350.00 | -1,167.07 | 13.55\% |
| Total 4100 Individuals | \$ 110,002.29 | \$ 409,250.00 | \$ 299,247.71 | 26.88\% |
| 4200 Investments |  |  |  |  |
| 4210 Bank Interest | 494.61 | 2,225.00 | 1,730.39 | 22.23\% |
| 4220 Downs Income | 3,085.00 | 12,340.00 | 9,255.00 | 25.00\% |
| 4230 Meyer Income | 9,600.00 | 57,672.50 | 48,072.50 | 16.65\% |
| 4240 Trustees PermFunds - Unrestricted |  | 95,833.00 | 95,833.00 | 0.00\% |
| 4250 Trustees PermFunds - Building | 802.25 | 793.74 | -8.51 | 101.07\% |
| 4260 Trustees PermFunds - Cook Funds | 8,189.58 | 8,102.72 | -86.86 | 101.07\% |
| 4270 Trustees PermFunds - Student Minister | 13,111.00 | 13,111.00 | 0.00 | 100.00\% |
| Total 4200 Investments | \$ 35,282.44 | \$ 190,077.96 | \$ 154,795.52 | 18.56\% |
| 4300 Building Use |  |  |  |  |
| 4310 Winchester Coop Nursery School |  | 29,400.00 | 29,400.00 | 0.00\% |
| 4320 Chinese After-School Program | 3,520.00 | 16,500.00 | 12,980.00 | 21.33\% |
| 4340 Other Building Use | 940.00 | 8,000.00 | 7,060.00 | 11.75\% |
| Total 4300 Building Use | \$ 4,460.00 | \$ 53,900.00 | \$ 49,440.00 | 8.27\% |
| 4400 Other Sources |  |  |  |  |
| 4410 Fundraising |  | 25,000.00 | 25,000.00 | 0.00\% |
| 4420 Concert Series |  | 8,000.00 | 8,000.00 | 0.00\% |
| Total 4400 Other Sources | \$ 0.00 | \$ 33,000.00 | \$ 33,000.00 | 0.00\% |
| Total Income | \$ 149,744.73 | \$ 686,227.96 | \$ 536,483.23 | 21.82\% |
| Gross Profit | \$ 149,744.73 | \$ 686,227.96 | \$ 536,483.23 | 21.82\% |
| Expenses |  |  |  |  |
| 5000 Staff |  |  |  |  |
| 5100 Ministerial |  |  |  |  |
| 5110 Lead Minister |  |  |  |  |
| 5111 Salary | 11,521.14 | 102,056.43 | 90,535.29 | 11.29\% |
| 5112 Housing | 5,384.60 |  | -5,384.60 |  |
| 5113 Benefits | 3,443.71 | 29,328.66 | 25,884.95 | 11.74\% |
| 5114 Professional Expenses | 1,593.38 | 10,210.00 | 8,616.62 | 15.61\% |
| Total 5110 Lead Minister | \$ 21,942.83 | \$ 141,595.09 | \$ 119,652.26 | 15.50\% |
| 5120 Student Minister | 2,442.77 | 13,111.00 | 10,668.23 | 18.63\% |
| 5130 Summer Minister |  | 2,153.00 | 2,153.00 | 0.00\% |
| 5140 Sunday Speakers |  | 1,000.00 | 1,000.00 | 0.00\% |
| Total 5100 Ministerial | \$ 24,385.60 | \$ 157,859.09 | \$ 133,473.49 | 15.45\% |
| 5200 Administration |  |  |  |  |


|  | Actual |  | Budget |  | Remaining |  | \% of Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 5210 Administrator |  |  |  |  |  |  |  |
| 5211 Salary |  | 7,384.60 |  | 52,450.00 |  | 45,065.40 | 14.08\% |
| 5212 Benefits |  | 1,764.58 |  | 10,314.82 |  | 8,550.24 | 17.11\% |
| 5213 Professional Expenses |  | 102.50 |  | 1,000.00 |  | 897.50 | 10.25\% |
| Total 5210 Administrator | \$ | 9,251.68 | \$ | 63,764.82 | \$ | 54,513.14 | 14.51\% |
| 5220 Administrative Assistant |  |  |  |  |  |  |  |
| 5221 Salary |  | 3,645.40 |  | 18,843.60 |  | 15,198.20 | 19.35\% |
| 5222 Benefits |  | 278.89 |  | 1,441.54 |  | 1,162.65 | 19.35\% |
| Total 5220 Administrative Assistant | \$ | 3,924.29 | \$ | 20,285.14 | \$ | 16,360.85 | 19.35\% |
| 5230 Sextons |  |  |  |  |  |  |  |
| 5231 Salary |  | 5,564.74 |  | 36,728.01 |  | 31,163.27 | 15.15\% |
| 5232 Benefits |  | 429.97 |  | 2,771.44 |  | 2,341.47 | 15.51\% |
| Total 5230 Sextons | \$ | 5,994.71 | \$ | 39,499.45 | \$ | 33,504.74 | 15.18\% |
| Total 5200 Administration | \$ | 19,170.68 |  | 123,549.41 |  | 04,378.73 | 15.52\% |
| 5300 Religious Education |  |  |  |  |  |  |  |
| 5310 Director Religious Education |  |  |  |  |  |  |  |
| 5311 Salary |  | 10,552.20 |  | 65,951.53 |  | 55,399.33 | 16.00\% |
| 5312 Benefits |  | 2,613.42 |  | 15,642.03 |  | 13,028.61 | 16.71\% |
| 5313 Professional Expenses |  |  |  | 4,500.00 |  | 4,500.00 | 0.00\% |
| Total 5310 Director Religious Education | \$ | 13,165.62 | \$ | 86,093.56 | \$ | 72,927.94 | 15.29\% |
| 5330 F8th in Action |  |  |  | 2,066.88 |  | 2,066.88 | 0.00\% |
| 5340 RE Program Assistant |  | 154.75 |  | 1,254.66 |  | 1,099.91 | 12.33\% |
| 5350 RE Teachers and Aides |  | 996.68 |  | 8,625.38 |  | 7,628.70 | 11.56\% |
| Total 5300 Religious Education | \$ | 14,317.05 | \$ | 98,040.48 | \$ | 83,723.43 | 14.60\% |
| 5400 Youth |  |  |  |  |  |  |  |
| 5410 Youth Director |  |  |  |  |  |  |  |
| 5411 Salary |  | 5,931.92 |  | 38,557.52 |  | 32,625.60 | 15.38\% |
| 5412 Service Trip Stipend |  |  |  | 2,000.00 |  | 2,000.00 | 0.00\% |
| 5413 Benefits |  | 1,496.99 |  | 8,648.04 |  | 7,151.05 | 17.31\% |
| 5414 Professional Expenses |  | 361.96 |  | 2,000.00 |  | 1,638.04 | 18.10\% |
| Total 5410 Youth Director | \$ | 7,790.87 | \$ | 51,205.56 | \$ | 43,414.69 | 15.21\% |
| 5420 Youth Assistant |  |  |  |  |  |  |  |
| 5421 Salary |  | 1,775.25 |  | 6,144.67 |  | 4,369.42 | 28.89\% |
| 5422 Service Trip Stipend |  |  |  | 2,000.00 |  | 2,000.00 | 0.00\% |
| 5423 Benefits |  | 135.80 |  | 623.07 |  | 487.27 | 21.80\% |
| Total 5420 Youth Assistant | \$ | 1,911.05 |  | \$ 8,767.74 | \$ | 6,856.69 | 21.80\% |
| Total 5400 Youth | \$ | 9,701.92 | \$ | 59,973.30 | \$ | 50,271.38 | 16.18\% |
| 5500 Music |  |  |  |  |  |  |  |
| 5510 Music Director |  |  |  |  |  |  |  |
| 5511 Salary |  | 5,884.24 |  | 38,247.64 |  | 32,363.40 | 15.38\% |
| 5512 Benefits |  | 1,158.15 |  | 7,521.78 |  | 6,363.63 | 15.40\% |
| 5513 Professional Expenses |  |  |  | 2,100.00 |  | 2,100.00 | 0.00\% |
| Total 5510 Music Director | \$ | 7,042.39 | \$ | 47,869.42 | \$ | 40,827.03 | 14.71\% |
| 5520 Children's Chorale Director |  |  |  |  |  |  |  |
| 5521 Salary |  | 180.00 |  | 3,075.00 |  | 2,895.00 | 5.85\% |
| Total 5520 Children's Chorale Director | \$ | 180.00 |  | \$ 3,075.00 | \$ | 2,895.00 | 5.85\% |
| 5530 Soloists and Section Leaders |  | 1,350.00 |  | 13,150.00 |  | 11,800.00 | 10.27\% |


|  | Actual |  | Budget |  | Remaining |  | \% of Budget$0.00 \%$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 5540 Other Musicians |  |  |  | 2,000.00 |  | 2,000.00 |  |
| Total 5500 Music | \$ | 8,572.39 |  | \$ 66,094.42 |  | 57,522.03 | 12.97\% |
| Total 5000 Staff | \$ | 76,147.64 |  | \$ 505,516.70 |  | 29,369.06 | 15.06\% |
| 6000 Building \& Grounds |  |  |  |  |  |  |  |
| 6110 Grounds |  | 799.13 |  | 2,800.00 |  | 2,000.87 | 28.54\% |
| 6120 Snow Removal |  |  |  | 13,200.00 |  | 13,200.00 | 0.00\% |
| 6130 Church Maintenance |  | 1,674.28 |  | 36,000.00 |  | 34,325.72 | 4.65\% |
| 6140 Furnishings |  |  |  | 1,000.00 |  | 1,000.00 | 0.00\% |
| 6150 Cleaning \& Paper Supplies |  | 292.35 |  | 1,200.00 |  | 907.65 | 24.36\% |
| 6160 Gas |  | 787.67 |  | 13,800.00 |  | 13,012.33 | 5.71\% |
| 6170 Electricity |  | 1,253.89 |  | 8,700.00 |  | 7,446.11 | 14.41\% |
| 6180 Water \& Sewer |  |  |  | 3,000.00 |  | 3,000.00 | 0.00\% |
| Total 6000 Building \& Grounds | \$ | 4,807.32 |  | \$ 79,700.00 |  | 74,892.68 | 6.03\% |
| 6500 Operations |  |  |  |  |  |  |  |
| 6510 Financial |  |  |  |  |  |  |  |
| 6512 Insurance |  |  |  | 15,350.00 |  | 15,350.00 | 0.00\% |
| 6513 Pledge Drive |  |  |  | 500.00 |  | 500.00 | 0.00\% |
| Total 6510 Financial | \$ | 0.00 |  | \$ 15,850.00 |  | 15,850.00 | 0.00\% |
| 6520 Office Expenses |  |  |  |  |  |  |  |
| 6521 Office Equipment |  | 417.26 |  | 3,500.00 |  | 3,082.74 | 11.92\% |
| 6522 Office Operations |  | 1,472.31 |  | 9,000.00 |  | 7,527.69 | 16.36\% |
| 6524 Phone \& Internet |  | 677.60 |  | 4,900.00 |  | 4,222.40 | 13.83\% |
| 6525 Web, Marketing, Publicity |  |  |  | 600.00 |  | 600.00 | 0.00\% |
| Total 6520 Office Expenses | \$ | 2,567.17 |  | \$ 18,000.00 | \$ | 15,432.83 | 14.26\% |
| 6540 Staff Hiring \& Support |  |  |  |  |  |  |  |
| 6541 Staff Meetings, Retreats, Acknowledgements |  |  |  | 1,200.00 |  | 1,200.00 | 0.00\% |
| 6542 Search \& Transitions |  |  |  | 100.00 |  | 100.00 | 0.00\% |
| 6548 Installation, Intern Reception |  |  |  | 200.00 |  | 200.00 | 0.00\% |
| Total 6540 Staff Hiring \& Support | \$ | 0.00 |  | \$ 1,500.00 |  | 1,500.00 | 0.00\% |
| 6550 Denominational Affairs |  |  |  |  |  |  |  |
| 6551 UUA Annual Program Fund |  | 6,834.75 |  | 27,338.74 |  | 20,503.99 | 25.00\% |
| 6552 Contributions - other organizations |  |  |  | 500.00 |  | 500.00 | 0.00\% |
| Total 6550 Denominational Affairs | \$ | 6,834.75 |  | \$ 27,838.74 | \$ | 21,003.99 | 24.55\% |
| Total 6500 Operations | \$ | 9,401.92 |  | \$ 63,188.74 | \$ | 53,786.82 | 14.88\% |
| 7000 Programs \& Committees |  |  |  |  |  |  |  |
| 7212 Chime Playing and Maintenance |  |  |  | 500.00 |  | 500.00 | 0.00\% |
| 7215 Organ \& Piano Maintenance |  |  |  | 800.00 |  | 800.00 | 0.00\% |
| 7217 Choral Music \& Supplies |  |  |  | 700.00 |  | 700.00 | 0.00\% |
| 7220 RE Supplies \& Curriculum |  | 289.26 |  | 1,500.00 |  | 1,210.74 | 19.28\% |
| 7227 RE Special Programs |  |  |  | 250.00 |  | 250.00 | 0.00\% |
| 7228 Growth \& Learning |  |  |  | 100.00 |  | 100.00 | 0.00\% |
| 7230 WUSYG Supplies \& Projects |  | 187.36 |  | 2,500.00 |  | 2,312.64 | 7.49\% |
| 7240 Flowers \& Candles |  |  |  | 500.00 |  | 500.00 | 0.00\% |
| 7250 Fellowship |  | 14.46 |  | 200.00 |  | 185.54 | 7.23\% |
| 7260 Hospitality |  | 281.12 |  | 1,400.00 |  | 1,118.88 | 20.08\% |
| 7270 Membership |  | 410.00 |  | 1,200.00 |  | 790.00 | 34.17\% |
| 7280 Grief Group \& PCAs |  | 38.07 |  | 400.00 |  | 361.93 | 9.52\% |


|  | Actual | Budget | Remaining | \% of Budget |
| :---: | :---: | :---: | :---: | :---: |
| 7285 Small Group Ministry |  | 100.00 | 100.00 | 0.00\% |
| 7290 Leadership Development |  | 100.00 | 100.00 | 0.00\% |
| 7296 Green Sanctuary |  | 100.00 | 100.00 | 0.00\% |
| 7299 Social Action Supplies |  | 100.00 | 100.00 | 0.00\% |
| 7610 Standing Committee |  | 220.00 | 220.00 | 0.00\% |
| 7620 SC Projects \& Initiatives |  | 220.00 | 220.00 | 0.00\% |
| 7630 SFC - Planned Giving |  | 100.00 | 100.00 | 0.00\% |
| Total 7000 Programs \& Committees | \$ 1,220.27 | \$ 10,990.00 | \$ 9,769.73 | 11.10\% |
| 7800 Grants |  |  |  |  |
| 7810 SOC Committee Grants |  | 20,620.90 | 20,620.90 | 0.00\% |
| 7820 SOC Share the Plate Grants | 1,644.50 | 15,000.00 | 13,355.50 | 10.96\% |
| Total 7800 Grants | \$ 1,644.50 | \$ 35,620.90 | \$ 33,976.40 | 4.62\% |
| Total Expenses | \$ 93,221.65 | \$ 695,016.34 | \$ 601,794.69 | 13.41\% |
| Net Operating Income | \$ 56,523.08 | -\$ 8,788.38 | -\$ 65,311.46 | -643.16\% |
| Other Income |  |  |  |  |
| 8020 from Undesignated Capital Reserves |  | 26,455.05 | 26,455.05 | 0.00\% |
| Total Other Income | \$ 0.00 | \$ 26,455.05 | \$ 26,455.05 | 0.00\% |
| Other Expenses |  |  |  |  |
| 9030 to Fundraising Escrow |  | 8,666.67 | 8,666.67 | 0.00\% |
| 9040 to Project Escrow |  | 1,000.00 | 1,000.00 | 0.00\% |
| 9070 to Sabbatical Escrow |  | 8,000.00 | 8,000.00 | 0.00\% |
| Total Other Expenses | \$ 0.00 | \$ 17,666.67 | \$ 17,666.67 | 0.00\% |
| Net Other Income | \$ 0.00 | \$ 8,788.38 | \$ 8,788.38 | 0.00\% |
| Net Income | \$ 56,523.08 | \$ 0.00 | -\$ 56,523.08 |  |

# Winchester Unitarian Society <br> Balance Sheet <br> As of September 30, 2020 

|  | As of Oct 31, 2019 |  | As of Aug 31, 2019 |  |
| :---: | :---: | :---: | :---: | :---: |
| ASSETS |  |  |  |  |
| Current Assets |  |  |  |  |
| Bank Accounts |  |  |  |  |
| 1010 Winchester Savings Ops Checking |  | 148,865.78 |  | 137,960.01 |
| 1020 Winchester Savings CDs |  | 84,528.30 |  | 84,253.50 |
| 1030 Needham Bank CD 1 |  | 50,360.00 |  | 50,182.54 |
| 1040 Needham Bank CD 2 |  | 61,375.20 |  | 61,155.39 |
| 1050 Winchester Savings Bank MDF checking |  | 3,934.71 |  | 3,809.54 |
| Total Bank Accounts | \$ | 349,063.99 | \$ | 337,360.98 |
| Total Current Assets | \$ | 349,063.99 | \$ | 337,360.98 |
| TOTAL ASSETS | \$ | 349,063.99 | \$ | 337,360.98 |
| LIABILITIES AND EQUITY |  |  |  |  |
| Liabilities |  |  |  |  |
| Current Liabilities |  |  |  |  |
| Other Current Liabilities |  |  |  |  |
| 3000 Operating Funds |  |  |  |  |
| 3020 Capital Reserves |  |  |  |  |
| 3021 Undesignated Capital Reserves |  | 71,592.78 |  | 71,592.78 |
| 3022 Project Escrow (Web, Marketing, Audit) |  | 10,350.00 |  | 10,350.00 |
| 3023 Stabilization (Snow, Utilities, etc.) |  | 3,663.03 |  | 3,663.03 |
| 3024 Sabbatical Escrow |  | 35,917.01 |  | 35,917.01 |
| 3025 Fundraising Escrow |  | 14,919.18 |  | 14,919.18 |
| 3026 Building Expense Carry-forward |  | 0.00 |  | 0.00 |
| Total 3020 Capital Reserves | \$ | 136,442.00 | \$ | 136,442.00 |
| 3050 Prepaid Pledges |  | 0.00 |  | 41,545.10 |
| 3060 Prepaid Close the Gap |  | 0.00 |  | 0.00 |
| Total 3000 Operating Funds | \$ | 136,442.00 | \$ | 177,987.10 |
| 3100 Building and Grounds |  |  |  |  |
| 3120 Michelson Room Redo |  | 1,427.98 |  | 1,427.98 |
| 3130 Donald Ellis Fund |  | 0.00 |  | 0.00 |
| 3140 from Stone Window Fund |  | 845.39 |  | 845.39 |
| 3150 from Meditation Garden Fund |  | -57.12 |  | 722.88 |
| 3160 Hardscape Upgrades Fund (Meyer) |  | 7,477.57 |  | 17,327.28 |
| Total 3100 Building and Grounds | \$ | 9,693.82 | \$ | 20,323.53 |
| 3200 Flower Funds |  |  |  |  |
| 3210 Flower Fund |  | 575.59 |  | 88.66 |
| 3220 from Dawn Kelley Bartlett Fund |  | 2,604.26 |  | 1,465.29 |
| Total 3200 Flower Funds | \$ | 3,179.85 | \$ | 1,553.95 |
| 3300 Memorial Fund |  | 0.00 |  | 2,500.00 |
| 3400 Music Funds |  |  |  |  |
| 3450 Concert Series |  | 12,062.67 |  | 1,753.67 |
| 3460 from Parkhurst Organ Fund |  | 736.70 |  | 393.18 |
| 3465 Organ Repair Fund |  | 99,269.14 |  | 101,851.68 |
| 3470 from Sue Swap Fund |  | 4,034.00 |  | 1,568.31 |


|  | Oct 31, 2019 |  | As of Aug 31, 2019 |  |
| :---: | :---: | :---: | :---: | :---: |
| 3480 Elora Trump Fund |  | 766.05 |  | 766.05 |
| 3490 Harpsichord Fund |  | 536.00 |  | 536.00 |
| 3491 Cerny/Thomases Fund |  | 1,160.60 |  | 2,336.41 |
| Total 3400 Music Funds | \$ | 118,565.16 | \$ | 109,205.30 |
| 3500 Outreach Funds |  |  |  |  |
| 3510 Partner Church |  | 1,500.00 |  | 600.00 |
| 3530 Share the Plate |  | 0.00 |  | 0.00 |
| 3540 Reach Out |  | 464.88 |  | 464.88 |
| 3550 Disaster Relief |  | 50.34 |  | 50.34 |
| 3560 Woburn Council |  | 20.00 |  | 20.00 |
| 3590 Outreach - other |  | 0.00 |  | 0.00 |
| Total 3500 Outreach Funds | \$ | 2,035.22 | \$ | 1,135.22 |
| 3600 RE Funds |  |  |  |  |
| 3630 from Nash Nursery Fund |  | 1,996.79 |  | 1,996.79 |
| 3640 Our Whole Lives - class balance |  | 559.84 |  | 559.84 |
| 3650 Coming of Age \& F8th in Action |  | 466.07 |  | 466.07 |
| Total 3600 RE Funds | \$ | 3,022.70 | \$ | 3,022.70 |
| 3700 Youth Funds |  |  |  |  |
| 3710 WUSYG Service Project Fund |  | 7,178.19 |  | 7,277.79 |
| 3720 Church School Youth Fund |  | 188.57 |  | 165.46 |
| 3730 from Sandy Fries Youth Fund |  | 780.91 |  | 780.91 |
| Total 3700 Youth Funds | \$ | 8,147.67 | \$ | 8,224.16 |
| 3800 Other Funds |  |  |  |  |
| 3810 Equal Exchange |  | -34.62 |  | -34.62 |
| 3820 Pastoral Care Ministry |  | 934.85 |  | 934.85 |
| 3840 from Student Minister Fund |  | 961.73 |  | 800.97 |
| 3850 Green Sanctuary Carbon Offset |  | 500.00 |  | 500.00 |
| 3870 Yoga Fund |  | 720.33 |  | 420.33 |
| 3880 from Downs Fund |  | 3,194.00 |  | 3,194.00 |
| 3890 Contra |  | 965.44 |  | 3,505.90 |
| 3895 Minister Discretionary Fund |  | 3,934.71 |  | 3,809.54 |
| Total 3800 Other Funds | \$ | 11,176.44 | \$ | 13,130.97 |
| 3900 Uncleared WSB Checks in ChWindows |  | 278.05 |  | 278.05 |
| Total Other Current Liabilities | \$ | 292,540.91 | \$ | 337,360.98 |
| Total Current Liabilities | \$ | 292,540.91 | \$ | 337,360.98 |
| Total Liabilities | \$ | 292,540.91 | \$ | 337,360.98 |
| Equity |  |  |  |  |
| Opening Balance Equity |  | 0.00 |  | 0.00 |
| Retained Earnings |  | 0.00 |  | 0.00 |
| Net Income |  | 56,523.08 |  | 0.00 |
| Total Equity | \$ | 56,523.08 | \$ | 0.00 |
| TOTAL LIABILITIES AND EQUITY | \$ | 349,063.99 | \$ | 337,360.98 |

